

**MINUTES**  
**AUGUST 18<sup>TH</sup>, 2015**

**THE REGULAR MONTHLY MEETING OF THE WYNNE WATER UTILITIES COMMISSION WAS HELD ON AUGUST 18<sup>TH</sup>, 2015. ATTENDING THE MEETING WERE VANCE LAWSON, JAMES NICKERSON, KEN JOHNSON, DON O'NEAL, ALDERMEN CHARLES HAMRICK, AND JIM HUFF AND ALDERWOMAN JUANITA PRUITT. ALSO IN ATTENDANCE WAS LES PRICE AND CHAD HASTINGS FROM CRIST ENGINEERS. RANDAL CALDWELL AND ANDY BOONE WAS EXCUSED FROM THE MEETING.**

**IT WAS NOTED THAT IN THE 20 PLUS YEARS RANDAL CALDWELL HAD BEEN ON THE COMMISSION, THIS WAS THE FIRST MEETING HE HAS MISSED.**

**FIRST ORDER OF BUSINESS WAS TO APPROVE THE MEETING MINUTES FOR JULY 21<sup>ST</sup>, 2015. A MOTION WAS MADE TO APPROVE THE MINUTES BY KEN JOHNSON AND SECONDED BY JAMES NICKERSON. THE MOTION PASSED.**

**CRIST ENGINEERS GAVE PRESENTATIONS FOR ITEMS REQUIRING COMPETITIVE BIDS FOR PAINTING THE HIGH SCHOOL AND NORTH TANK, CONSIDERATION OF THE WATER METER BIDS AND THE BID FOR CONSTRUCTION OF THE EQUALIZATION BASIN.**

**BIDS WERE RECEIVED FOR THE PAINTING OF TWO ELEVATED WATER TANKS. LES PRICE SAID HE HAD RECEIVED 4 BIDS. HE RECOMMENDED THE LOWEST BID OF \$557,300 FOR UTILITY SERVICES COMPANY, INC. PRICE PRESENTED A LETTER WITH HIS RECOMMENDATION FOR ACCEPTANCE.**

**MOTION WAS MADE TO ACCEPT THE LOWEST BID BY JAMES NICKERSON AND SECONDED BY KEN JOHNSON. THE MOTION PASSED.**

**LES PRICE PRESENTED A TABULATION SHEET FOR THE BIDS TO REPLACE WATER METERS. HE SAID THERE WERE TWO BIDDERS AND THE LOWEST BIDDER WAS DISQUALIFIED FOR FAILURE TO HAVE A CURRENT CONTRACTORS LICENSE. THE SECOND BIDDER WAS CONSIDERABLY HIGHER. THE COMMISSION OPTED TO REJECT ALL BIDS. A MOTION WAS MADE BY KEN JOHNSON AND SECONDED BY JAMES NICKERSON. THE MOTION PASSED.**

**O'NEAL REPORTED THAT THE DEPARTMENT EMPLOYEES HAD INSTALLED APPROXIMATELY 1/4 OF THE METERS RECEIVED PRIOR TO THIS MEETING. HE SAID BASED ON THE ADVICE OF THE UTILITY ACCOUNTANT THE EMPLOYEES ARE PAID OVERTIME FROM PROJECT FUNDS, WHICH IS CALCULATED ON A PER UNIT INSTALL PRICE \$ 12.00 LOWER THAN THE**

**LOWEST BID PRICE. O'NEAL ALSO STATED HE WOULD COMPENSATE THE OFFICE STAFF FOR DATA ENTRY REQUIRED FOR THE PROJECT BASED ON UNITS INSTALLED AND THE SUPERVISION REQUIRED. O'NEAL SAID AS LONG AS THE WORK PROGRESSES IN A POSITIVE MANNER, HE IS RECOMMENDING ALLOWING THE EMPLOYEES TO PROCEED. HE NOTED THERE ARE A COUPLE OF INDEPENDENT INDIVIDUALS WHO ARE INSTALLING AS WELL. THE COST OF INSTALLATION BY FORCE ACCOUNT IS \$10.00 FOR ENCODERS AND \$20.00 FOR METERS. SEVERAL COMMENTED ON THE BENEFITS OF SPENDING THE MONEY LOCALLY. O'NEAL ALSO SAID HE HAD CONTACTED A LOCAL PLUMBER WHO ALSO HAS INTEREST IN THE INSTALLATION. A MOTION WAS MADE BY KEN JOHNSON TO PROCEED AS IS AND SECONDED BY JAMES NICKERSSON. THE MOTION PASSED.**

**CHAD HASTINGS OF CRIST ENGINEERS PRESENTED THE BIDS RECEIVED EARIER IN THE DAY FOR THE CONSTRUCTION OF THE EQUALIZATION BASIN. THE APPARENT LOW BIDDER WAS CEG CONSTRUCTION WITH A LOW BID OF \$ 1,244,000. HASTINGS AND PRICE SAID THEY WERE VERY FAMILIAR WITH THIS COMPANY AND THE COMPANY WAS CURRENTLY ON THE END OF A PROJECT VERY SIMILAR IN SHERWOOD.**

**JAMES NICKERSON MADE THE MOTION TO ACCEPT THE LOW BIDDER SUBJECT TO THE RECOMMENDATION OF THE ENGINEERS. SINCE THE BIDS WERE RECEIVED AT 2:00 THIS DAY, HE WANTED TO GIVE THE ENGINEERS A DAY OR TWO TO GO OVER THE DOCUMENTS AND LET MR. O'NEAL KNOW IF THERE WERE ANY ISSUES. KEN JOHNSON SECONDED THE MOTION AND THE MOTION PASSED.**

**O'NEAL PRESENTED A REPORT SHOWING THE CASH FLOW NECESSARY TO KEEP UP WITH ALL THE EXPENSES OF THE MASTER PLAN SPECIAL PROJECTS.**

**O'NEAL REPORTED THAT HE HAD MET WITH J. HARMON SMITH, THE ATTORNEY FOR THE PROPERTY OWNERS OF THE PROPERTY DIRECTLY SOUTH OF THE WASTEWATER PLANT. O'NEAL STATED THAT HE HAD OFFERED \$2,500 PER ACRE WITH A 5 YR OPTION FOR THE SELLER TO FARM THE PROPERTY OR RENT THE PROPERTY. HE SAID DHS HAS A LIEN ON THE PROPERTY AND THE OFFER WAS SUBJECT TO DHS APPROVAL AND THE OFFER WAS ONLY GOOD FOR 90 DAYS.**

**O'NEAL RECOMMENDED THAT HE BE ALLOWED TO FORWARD A PROPOSED ORDINANCE TO THE MAYOR FOR HIS CONSIDERATION AND LEGAL OPINION. HE SAID THE ORDINANCE WOULD PROVIDE FOR PROTECTION AND REIMBURSEMENT FOR DAMAGES CAUSED TO WATER METERS AND RELATED EQUIPMENT BY LOCAL RESIDENTS. THE ORDINANCE BASICALLY HOLDS THE CUSTOMER LIABLE FOR ANY ABUSE OR DAMAGE TO THE METERING**

**EQUIPMENT. ALSO, THERE ARE ISSUES WHICH PEOPLE PARKING CARS ON THE METER BOX TO PREVENT READING. A MOTION WAS MADE BY JAMES NICKERSON TO ALLOW MR. O'NEAL TO PROCEED. THE MOTION WAS SECONDED BY KEN J OHNSON. THE MOTION PASSED.**

**UNDER OTHER MATERS OF INTEREST, O'NEAL REPORTED THAT TWO TRACTORS AT THE WASTEWATER PLANT WERE 35 YEARS OLD AND WERE IN NEED OF REPLACEMENT. HE SAID HE HAD LOCATED GOOD USED UNITS AND WILL TRY TO LOCATE OTHER USED EQUIPMENT IF POSSIBLE THAT COULD SAVE MONEY. HE NEEDED PERMISSION AND IF THE UNITS HE KNEW OF CAN BE PURCHASED HE WOULD PREFER THAT INSTEAD OF BUYING A NEW UNIT. HE SAID HE WOULD WEIGH THE VALUE OF WARRANTY AND SERVICEABILITY OF THE NEW VERSUS USED UNITS. HE PROPOSED THAT THE COMMISSION AUTHORIZE HIM TO PROCEED AND TO KEEP THE UNITS CLOSE TO THE 40-60 HP RANGE. A MOTION WAS MADE BY KEN JOHNSON TO ALLOW O'NEAL TO PROCEED AND SECONDED BY JAMES NICKERSON. THE MOTION PASSED.**

**O'NEAL SAID HE HAD COMPLETED A COST STUDY ON EQUIPMENT THAT CAN CLEAN CLARIFIER OVERFLOW TROUGH EQUIPMENT. CURRENTLY, IT TAKES 8 MAN HOURS A WEEK AND UP TO 5 GALLONS OF BLEACH. HE ESTIMATED THAT THE COST TO BE IN THE 10-12 THOUSAND DOLLAR RANGE AND HE ONLY WANTED ONE UNIT AT THIS TIME. HE SAID IF THE UNITS CHECKED OUT HE WOULD COME BACK TO THE COMMISSION IN THE SPRING. A MOTION WAS MADE BY JAMES NICKERSON TO PROCEED AND SECONDED BY KEN JOHNSON. THE MOTION PASSED.**

**WITH NO OTHER BUSINESS THE MEETING WAS ADJOURNED.**

---

**RANDAL CALDWELL, CHAIRMAN**